

## Agenda

SCCAP Board of Directors Meeting  
Monday, August 14th, 2023, at 6:00 P.M. \*Hybrid Meeting\*  
Link & instructions for public access at end of document.

SCCAP Mission: We provide opportunities for all people to achieve personal and economic independence to strengthen our community.

Finance Committee, please connect with John via phone/email prior to meeting Call to

Order – President Tom Pappas    Roll Call – Kathy Byrd

### Consent Agenda - Secretary Kathy Byrd

- June Minutes
- July Emergency Meeting
- Financial Reports
- Credit Card Statements

#### Consent agenda approval constitutes approval of a

1. Motion to accept the June 2023 minutes with minor corrections as noted, should corrections be needed.
2. Motion to accept the July 2023 Emergency minutes with minor corrections as noted, should corrections be needed.
3. Motion to accept Financial Reports as presented.
4. Motion to accept Credit Card Statements as presented.

Motion to accept consent agenda as presented. Made by:  
Second:

### Finance Committee: Kelly Walter, Chair

- Fiscal Audit ending 12/31/2023 (Attachment 1) bd action required.

### Planning & Evaluation Committee: Bethany Penrod, Chair

- FY2024 Head Start and Early Head Start Grant Application Package (Attachment 2) bd action required.
- - Annual Report to the Public: *Motion to approve the 2022 Annual Report*
  - Self-Assessment and Action Plan: *Motion to accept the 2022-2023 Self-Assessment Report and Action Plan.*
  - Head Start and Early Head Start Program Goals, Objectives and Action Plan: *Motion to approve the Head Start Program Goals, Objectives and Action Plan.*
  - 2023-2024 Program Design: *Motion to approve the 2023-2024 Program Design*
  - FY2024 Training and Technical Assistance Plan: *Motion to approve TTA plan and out of state travel.*
  - FY2024 Budget: *Motion to approve the FY2024 Operations, TTA, and Non-Federal Share Budget*
    - FY2024 Operations Budget
    - FY2024 Training and Technical Assistance Budget
    - FY2024 Non-Federal Share Budget
  - Final Motion: *Motion to approve the submission of the FY2024 Baseline Grant Application and Budget*

### Executive Committee: Tom Pappas, Chair

- Executive Directors Report (Attach 3) no board action required.

## Adjournment

Motion to adjourn. Made

by:

Second:

### PROPOSED BOARD MEETING/STANDING COMMITTEE SCHEDULE

MEETINGS	TIME & LOCATION	DATE
August Board meeting	6:00 p.m. Hybrid meeting SCCAP Building	8/14/2023
Finance Committee	TBD via phone/email/virtual	Prior to August Meeting (TBD)
October Board Meeting	6:00 p.m. Hybrid meeting	10/09/2023

Xc: Agenda Posted at SCCAP & on our web site: [www.insccap.org](http://www.insccap.org)

SCCAP is inviting you to a scheduled Zoom meeting.

Topic: August Board Meeting

Time: Aug 14, 2023 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81617980695>

Meeting ID: 816 1798 0695

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